

Providing vision to preserve and enhance our quality of life

It is the mission of the Community Foundation of Grundy County to provide vision for Grundy County in order to preserve and enhance our quality of life. The Foundation will do this by providing leadership to identify important needs, concerns, and opportunities; by using our grantmaking to respond to those needs and effect change; by partnering with local not-for-profit organizations to strengthen their abilities to serve our citizens; and by partnering with donors to receive and manage funds that will support the community for generations to come.

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Julie Buck, executive director/secretary

102 Liberty Street
Morris, IL 60450



Grant Application Guidelines

“Bridging people who
care with causes that
matter”

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Grant Application Guidelines

The Community Foundation of Grundy County supports area not-for-profit organizations and the community as a whole in a number of ways, including our grants program. Not-for-profit organizations providing services in Grundy County are welcome to submit applications for grant funding at any time of year. Our grants program is aligned with our fiscal year (January through December) and is active until that year's funds are spent.

To date, the maximum award is \$5,000 per project. Ideas for capital purchases and/or pilot projects are given highest priority. If you have questions about what constitutes a capital purchase or pilot project, please contact our staff to discuss your idea.

Grants from the CFGC unrestricted funds are generally NOT awarded for:

- Individuals
- Scholarships
- Religious denominations
- Disease-specific organizations
- Operational budgets
- Tax-supported organizations (with exception)

Applications should be in narrative form and include the following:

- Brief description of the project
- Brief description of how the project would benefit Grundy County
- Detailed information on the cost of the project, including a proposed budget
- Summary of the project's execution schedule
- List of other grants applied for and/or received
- Amount of funds currently raised for the project
- Brief description of additional funds to be raised and how this is to be accomplished
- Description of requesting organization's membership, organizational structure, size, budget, and geographic area served
- Brief description of a plan to publicly acknowledge the CFGC's financial support of the project
- Approval for CFGC to use the project in its own future publicity

Please attach to your application:

- Proof the organization's charitable status, such as IRS 501(c)3 determination letter or State of Illinois determination
- The organization's most recent audit and IRS 990 report, if required to file
- The organization's financial statements for the most recent quarter
- A list of the board of directors with addresses
- A list of key staff (and or key volunteers if applicable)

Annual Report:

Grant recipients will provide an annual progress report to CFGC, including:

- Description of progress made on the project
- Accounting of CFGC grant funds received and spend

At the end of the project:

When the project in question is complete, the organization will provide CFGC with:

- A description of the project completed
- Photographs and copies of any PR of the project
- A final accounting of the project's finances

Final points:

- Grant funds are to be used only for the purposes approved by CFGC
- Grant funds are to be spent within one year, unless written approval is granted by CFGC
- Failure to abide by the rules above constitute default and all funds must be returned to CFGC

